

MINUTES
BERRICK SALOME PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING GROUP
13TH APRIL 2017

A Meeting of the Neighbourhood Plan Steering Group ('the Group') was held in the Berrick Salome Village Hall on Thursday 13TH April 2017 at 7:30 pm.

Present:

Brian Tracey (BT) (Chair)
Ian Glyn (IG) (Chairman - Parish Council)
Chris Cussens (CC) (Parish Clerk)
Chris Kilduff (CK)
Ray Perfect (RP)
Derek Shaw (DS)
Conrad Shields (CS)
Douglas Taylor (DT)

1. Apologies for Absence

Sue Lyons (SL)
Sarah Russell (SR)

2. Minutes of Previous Meeting

The Minutes of the previous Group meeting, held on 14TH March, were unanimously approved.

3. Terms of Reference

A draft of a Terms of Reference for the Group was tabled. Following discussion it was agreed that two short paragraphs covering Group finances and conduct, respectively, should be added and a revised draft circulated to Members for comment. **Action: CC**

4 NP Area

IG reported that Newington Parish Council were unwilling to give consent for the proposed incorporation of the blue area* of land.

DT reported that Ewelme Parish Council had indicated that it was minded to consent to the proposed incorporation of the pink area* of land subject to a final decision by the Ewelme Neighbourhood Plan Steering Group.

** shown on the attached map*

DT suggested that a decision on the NP Area be deferred until after the next Ewelme Neighbourhood Plan Steering Group meeting (which he had been advised would take place on 24TH April).

BT was of the opinion that there was no advantage in awaiting a decision from Ewelme and an application for formal designation of the Parish as the NP Area should be submitted to SODC without further delay.

Following a discussion the meeting voted on the motion: '*that the extent of the NP Area shall be demarked by the Parish Boundary (coloured red on the attached map).*' The vote was carried by six Members in favour, one against and one abstention.

It was further agreed that the NP Area Designation Application form be filled in and passed to the Parish Council for submission to SODC planning.

Action BT and CC.

5 Status of Questionnaire

The meeting discussed the structure and contents of the draft community survey questionnaire. A number of amendments were proposed and noted by **IG** who undertook to circulate a revised draft to members. **Action IG**

6 Progress on draft NP document

The current status of each of the various sections of the draft NP document were reported as follows:

	Section Heading	Member	Status
6.1	Vision and Objectives	BT	Draft circulated (but apparently not received by all Members). A fresh copy to be circulated to Members.
6.2	History and Social Infrastructure	DS	Preliminary research commenced.
6.3	Design Policy	BT	Not yet started.
6.4	Infrastructure (roads, bye-ways, telecoms, water, sewage, etc.)	RP	Started. Draft to be circulated to Members before next meeting.
6.5	Community Facilities Policy	SR	Draft circulated.
6.6	Environment and Green Infrastructure	CC	Draft circulated.
6.7	Flood Risk Management	DT	Not yet started.
6.8	Agricultural Needs (to include obtaining contact details of landowners)	SR IG	Contact details of the majority of landowners obtained. To date informal discussions have taken place with several farmers regarding their needs and concerns.
6.9	RAF Benson	CK	Not yet started

8 Any Other Business

None

9 Next Meeting

The date for the next meeting is 18TH May at 7:30pm in the rear room of the Berrick Salome Village Hall.

There being no further business the meeting closed at 9:00pm.

Signed Chairman

Date

Proposed Extended Neighbourhood Plan Area Map

