

MINUTES
BERRICK SALOME PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING GROUP
14th AUGUST 2018

A meeting of the Neighbourhood Plan Steering Group was held at the Berrick & Roke Village Hall on Tuesday 14th August 2018 at 8.00 pm.

Present: Conrad Shields (CS) (Acting Chair)
Ian Glyn (IG) (Chairman – Parish Council)
Ray Perfect (RP)
Derek Shaw (DS)
Sarah Russell (SR)
Sarah Vaccari (SV)
Sue Lyons (SL)
Chris Cussens (CC)

1. Apologies for Absence

Chris Kilduff (CK)
Douglas Taylor (DT)
Brian Tracey (BT)

2. Declaration of Interests

Sue Lyons (SL)

3. Minutes of Previous Meeting

The Minutes of the previous meeting held on 10th July 2018, were approved.

4. Matters arising from the Minutes

Historic Environment Record (HER) – Neil Homer (NH) is happy with the second draft submitted.

Character Appraisal – NH feels this needs to be re-drafted and circulated by email to the committee and NH for approval. **DT to action**

Tree Preservation Orders – The committee decided not to proceed with TPO's.

5. Request for Updates to Plan v7

Strategic Environmental Assessment & Habitat Regulations Assessment: leave for now.

Planning Policy Context, inc. the Berrick Salome Conservation Area and other NPs:
Page: 14 - **DT to action. IG to email DT.**

Page: 15 “What this means for the plan” to be left until above is complete. (SL)

Page: 15 – Benson NP. Complete (IG)

Page: 15 – Ewelme and Warborough Plan. SV has completed the Ewelme NP and is working on the Warborough Plan. Once complete will circulate to the committee. **SV to action.**

Page: 15 – Background to Berrick Salome Conservation Area. DS reported that all the relevant documents were destroyed in the Council offices fire where all archive records were still paper. **DS to email NH** with this information.

Vision: Wording to be tweaked at a later stage. **SL**

Objectives: As above. **SL**

Land Use Policies: To be done later

Village Boundaries: After a lot of discussion it was decided:

Include: Old Post Office, Berrick Salome and Ten Trees, Roke

Recommend to include: Little Frogs, CowPool, The Cottage and Farrier’s Cottage, Village Hall, Berrick Salome – if possible cutting the boundary along the road. **NH to be consulted** on this.

Recommend to include: Outlying Country Properties: Lower Farm, Manor Farm, West Cottage and West End Cottage, Berrick Salome and The Orchard, Porthill House and properties down Quaker’s Lane, Rokemarsh.

It was suggested that the boundary lines be drawn tight around dwellings and gardens, excluding ‘paddocks’ and agricultural land. **NH to be consulted** as to lines drawn where properties have acquired agricultural land and received a change of use to garden.

Design in Berrick Prior, Berrick Salome, Roke and Rokemarsh: **BT to action** within next two weeks.

Managing Change at Parsonage Farm: The committee were happy with IG’s draft but SL queried whether this is an appropriate heading and perhaps this could be re-phrased.

Local Gaps: RP in process of finishing the task and will email round to the committee of completion. **RP**

Local Green Spaces: There was a concern that there is a mismatch between table report. Question was raised as to whether green spaces should apply just to public amenities or should other spaces in private hands also get the designation. To be put to committee and NH. **CS**

Green Infrastructure: **SL** will incorporate CK's comments and email committee.

Community Facilities: **SL** to update and email committee.

Managing Traffic: The committee were happy with IG's report.

Walking, Cycling and Riding: **SL** to update and email to committee for approval.

6. Any Other Business

None

7. Next Meeting

The date for the next meeting is Tuesday, 11th September 2018, 7.30 pm at the Village Hall. Committee Members are urged to attend.

There being no further business the meeting concluded at 10:00 pm

Signed:.....Chairman

Date:.....

